

# Narrative Entry Box Title

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## Quick Steps: Members > MemberDesq > Narrative Entry Box Title

This area provides organisations to capture a large amount of data (up to 500 characters) against a member. Some examples of where this may work maybe NSO's\* running competitions where members need to provide an answer in 25 words or less, or elite clubs noting member seating preferences etc.

1. Within the Management Console, select **Members** from the top menu, then **MemberDesq** from the left menu.
2. Click **Edit** at the top of the page to update your Member Portal.
3. In the **Narrative Entry Box Title** type the information to be captured. (E.g In 25 words or less, tell us why you should win tickets to the Grand Final)

The screenshot displays the 'MemberDesq' configuration page for 'STG SAMPLE - Club'. The page is logged in as 'System Administrator' and features a navigation menu with 'Members' selected. The main content area is titled 'MemberDesq' and contains several tabs: 'General', 'Summary', 'Welcome', 'Account Info', 'Design', 'Images', and 'Registration Confirmation'. The 'General' tab is active, showing the following fields:

- Title:** STG Sample Club
- Home Page:** Yes - Top Menu
- Home Page Title:** Home
- Home Page URL:** www.sportstg.com
- MemberDesq Home Page:** Yes - Main Menu
- MemberDesq Home Page Title:** Portal Home
- Member Home Page:** Yes - Main Menu
- Member Home Page Title:** Member Home
- Member Update:** Yes - Top Menu
- Member Update Title:** Update My Details
- Register & Renewal:** Register & Renewal - Main Menu
- Password Retrieval:** Yes - Top Menu
- Contact Us:** Yes - Top Menu
- Narrative Entry Box Title:** In 25 words or less, tell us why you should win tickets to the Grand Final
- Manual Registration Option:**  Yes  No
- Theme:** MemberDesq Sample

At the bottom of the page, there are 'Save' and 'Cancel' buttons. The footer shows the time '28:40', a 'Help' button, and the 'SportsTG' logo.

#### 4. Click Save

Once save the dialogue box will appear, once the member has selected their membership.

**TG Membership**

Portal Home Login New Registration Sportsdesq eNewsletter

### New Registration

<input type="radio"/>	Full Year - Family (2 Adults + 1 Junior)	
<input type="radio"/>	Open	\$100.00
<input type="radio"/>	Full Year <i>Here are the details for the "Full Year" registration type. This is where you can tell your members what they get if they make this selection.</i>	
<input type="radio"/>	Half Year Member <i>This is the detail for the "Half Year" registration.</i>	\$129.50
<input type="radio"/>	Junior Club Member <i>Junior Playing - Playing Under 10 full field, Under 12, Under 14 or Under 16.</i>	\$300.00

In 25 words or less, tell us why you should win tickets to the Grand Final (Maximum 500 Characters):  
Insert answer here...|

Next >>

**Note:** This information is then saved against the Transaction, not the member record. To see these details, create an [Export Template](#) under **Subscriptions > Transactions > Export Templates** and select the **Transaction Comments** section.

\*In a tiered organisation, if a member is going via the National MemberDesq form, it will show the comment section as set up by National body. If link is from the Club console, it will show comment section as set in Club console. It does not show both.

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