

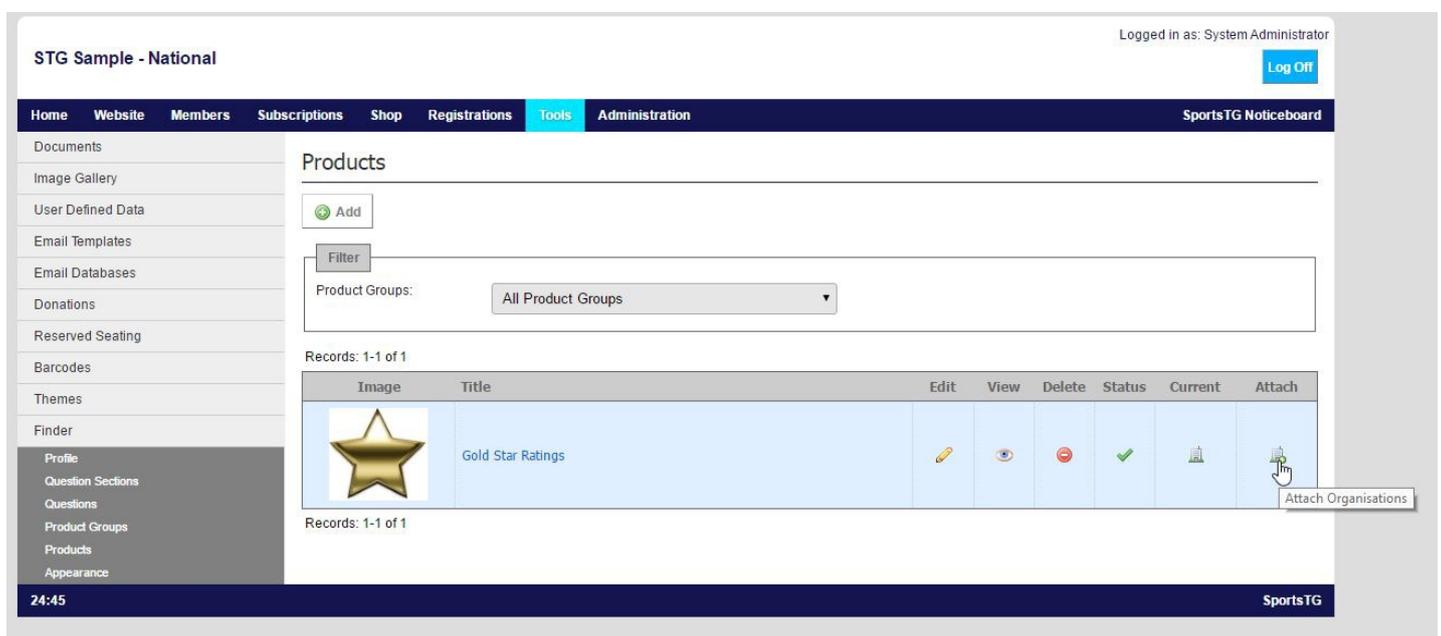
Attaching Organisations to a Product

Last Modified on 01/09/2016 3:50 pm AEST

Quick Steps: Tools > Finder > Products

This step is to be actioned at the highest tier, whether a National or State entity.

1. Login to the console, and go to the **Tools** menu
2. From the left hand menu, select **Finder**, then **Products**. This will display a listing of all active products.
3. To attach Clubs to a product, click on the **Attach Organisations** icon



The screenshot shows the SportsTG console interface. At the top, it says 'STG Sample - National' and 'Logged in as: System Administrator'. The navigation menu includes 'Home', 'Website', 'Members', 'Subscriptions', 'Shop', 'Registrations', 'Tools', and 'Administration'. The 'Tools' menu is active, and the 'Products' page is displayed. The page has a 'Log Off' button in the top right corner. The main content area shows a 'Products' section with an 'Add' button and a 'Filter' section. The 'Filter' section has a 'Product Groups' dropdown menu set to 'All Product Groups'. Below this, it says 'Records: 1-1 of 1'. A table with one record is shown. The table has columns: 'Image', 'Title', 'Edit', 'View', 'Delete', 'Status', 'Current', and 'Attach'. The 'Image' column shows a gold star icon. The 'Title' column shows 'Gold Star Ratings'. The 'Attach' column shows an icon for 'Attach Organisations'. The bottom of the page shows '24:45' and 'SportsTG'.

4. The administrator will now be shown a list of the organisations linked to their entity. Click on the **Attach** icon to link an organisation to that Product. The product will then be visible to the organisation to update any details required.

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Attach Organisations (Gold Star Ratings)

Listing View Attach all Organisations

Filter

State:

Club:

Name: [All Records](#) ABCDEFGHIJKLMNOPQRSTUVWXYZ

Records: 1-4 of 4

Name	Code	Attach
STG Sample - National	IMGSN	
STG Sample - State	IMGSS	
STG Sample Club Blue	IMGCC	
STG Sample Club Red		

Records: 1-4 of 4

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