

Introducing Shop Options

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Quick Steps: Shop > Shop Settings > Options

Shop Options allows you to set up all of the custom information for your Shop. This includes the name of your store, the Welcome and What's New messages, receipt information, member access, and many more.

1. Within the Management Console, select **Shop** from the top menu, then **Shop Settings** from the left menu.
2. Select **Options** from the expanded left menu.
3. Here you can do the following:
 - Enable the Shop store
 - Set Meta Tags for search engines
 - Edit Welcome and What's New Messages
 - Allow members access to discount pricing
 - Customise receipts
 - Set Design options
 - Activate the Gift Finder
 - Set the Order Email Address

Note: Shop Options allows you to customise your Shop to your organisation. Some of this will be set up for you when your Shop is rolled out, but you can make changes to these settings at any time.

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