

# Setting Up the Units Grid

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## Quick Steps: Shop > Products > Products > Units Grid

The Units Grid allows you to set up the various colours and sizes for a product so that you only need to add the product once and customers are then able to select the applicable size or colour.

1. Within the Management Console, select **Shop** from the top menu, then **Products** from the left menu.
2. Select **Products** from the expanded left menu.
3. Click on the **Units Grid** icon next to the product you wish to setup the Units Grid for.

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- Product Categories
- Product Subcategories
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**Products**

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Category: All

Search For:  In: Title

Records: 1-14 of 14

Order	Title	Units	Images	Price	Edit	View	Delete	Status
0	Gloves	49		\$0.00				
0	Guemsey	100		\$0.00				
0	Dele	100		\$20.00				

4. Click **ADD** and set up the first size or colour.

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**Products - Units Grid**

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Order	Size	Colour	SKU	Units	Edit	Delete
1	Small	Gold		10		
2	Small	Black		20		
4	Small	Red		15		
10	Medium	Black		4		

29:53 SportsTG

Ensure you enter the amount of Units on Hand, as the option will not appear if the units count is zero.

If you only have one size but multiple colours, then leave the Size field blank. If you only have one colour but multiple sizes, leave the Colour field blank.

The screenshot shows the 'Products - Units Grid' form in the STG SAMPLE - Club system. The form is titled 'Products - Units Grid' and has a 'Save' button and a 'Cancel' button at the top. The form fields are:

- Size:
- Colour:
- SKU:
- Units On Hand:
- Order:
- Product Image:

The interface is logged in as System Administrator. The top navigation bar includes Home, Website, Members, Subscriptions, Shop, Auctions, TicketDesq, Events, Registrations, Competitions, Tools, Administration, and SportsTG Noticeboard. The left sidebar includes Order Management, Products, Analytics, Shop Settings, and Marketing. The bottom status bar shows 29:58 and SportsTG.

5. Give the option an Order, ensuring that the sizes run in order of size order, eg. Small should be set to 1, Medium to 2, etc.

6. To update the image displayed based on the colour or size selected, ensure the applicable product image is selected from the drop down.

7. Click Save.

8. Repeat until you have added all Sizes and/or Colours.

**Note:** Units Grid allows you to create one product and attach the different sizes and colours for that product. When setting up the Units Grid, make sure that if you only have one colour that you leave the Colour field blank, the same for if you only have one size.

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