

Adding Seasons & Exception Dates

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Quick Steps: Go to Competitions > Seasons > Add

Creating a Season:

In order to create a competition you will need to set up the season that the competition sits within.

1. Within the Management Console, select **COMPETITIONS** from the top menu, then click **SEASON** from the left menu.
2. Click **ADD** and then enter a relevant title (eg. Winter 2013), Date Range of the season and the Sport. Please note that all competition fixtures will need to fit within the date range you specify.
3. Click **SAVE**

Adding Exception Dates:

If there are any dates that matches are not played due to public holidays or any other reason, you can set up Exception Dates that are relevant for all Competitions assigned to this season.

1. Within the Management Console, select **COMPETITIONS** from the top menu, then click **SEASON** from the left menu.
2. Click on the relevant season and then click the **EXCEPTION DATES** button.
3. Enter the Date Range and the reason for the break.
4. Click **ADD**.

Please note that you are also able to add Exception Dates to specific Competitions before generating your fixture.

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