

# Ordering Subscription Types

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**Quick Steps: Subscriptions > Subscription Types > Edit > Other Options > Order**

Order allows organisations to determine the order in which their Subscription Types display on the front end portal for members. This allows administrators to set their most common Subscription Types at the top of the list, and less common ones further down.

1. Within the Management Console, select **Subscriptions** from the top menu, then **Subscription Types** from the left menu.
2. Select **Edit** next to the Subscription Type that you wish to set the Order for.
3. Go to the **Other Options** tab.
4. Set a number next to the **Order** option. Subscription Types will display in Order from 0 through to the highest number.
5. Click **Save** and your Subscription Type will now display in that order.

**Note:** When setting up the Order of Subscription Types, SportsTG recommend that you order your items 1, 5, 10, 15, and so on. A gap between numbers ensures that if you have to rearrange order, or add additional items in at a later date, you can do so without having to edit all of your subscription types.

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