

Adding a MemberDesq Portal

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Quick Steps: Members > MemberDesq > MemberDesq

The MemberDesq Portal provides an online website where your members can log in, register or renew their membership, update their details and view member only content. This creates a central place online where your members can go to get any information that they might need.

1. Within the Management Console, select **Members** from the top menu, then **MemberDesq** from the left menu.
2. Once your MemberDesq Portal has been configured, click on the **MemberDesq** button at the top of the page.

The screenshot shows the Management Console interface for 'STG SAMPLE - Club'. The user is logged in as 'System Administrator'. The top navigation bar includes 'Home', 'Website', 'Members', 'Subscriptions', 'Shop', 'Auctions', 'TicketDesq', 'Events', 'Registrations', 'Competitions', 'Tools', 'Administration', and 'SportsTG Noticeboard'. The left sidebar menu is expanded to 'Members', and the 'MemberDesq' option is selected. The main content area displays the 'MemberDesq' configuration page, which includes a 'General' tab and a table of settings. The table lists various configuration options and their values, such as 'Title: STG Sample Club', 'Home: Yes - Top Menu', and 'Theme: MemberDesq Sample'. There are 'Edit' and 'MemberDesq' buttons at the top and bottom of the configuration area. The bottom of the page shows the time '29:21' and the 'SportsTG' logo.

Field	Value
Title:	STG Sample Club
Home:	Yes - Top Menu
Home Page Title:	Home
Home Page URL:	www.sportstg.com
MemberDesq Home Page:	Yes - Main Menu
MemberDesq Home Page Title:	Portal Home
Member Home Page:	Yes - Main Menu
Member Home Page Title:	Member Home
Member Update:	Yes - Top Menu
Member Update Title:	Update My Details
Register & Renewal:	Register & Renewal - Main Menu
Password Retrieval:	Yes - Top Menu
Contact Us:	Yes - Top Menu
Narrative Entry Box Title:	Not Applicable
Manual Registration Option:	Yes
Theme:	MemberDesq Sample

The MemberDesq page will open in a new window. Copy the entire address of the URL.

3. To add the MemberDesq Portal to an SportsTG hosted website, then click on **Website**.

4. Select **User Defined Data** from the left menu, then **Category** from the expanded left menu.
5. Click **Add** and create a Menu Option.
6. Give the Category a title and paste the URL into the defined area. Ensure the Category status is set to Online.
7. Click **Save** and your MemberDesq Portal will now be accessible from your website.

Note: If you want to link the portal to a picture, load the picture as a Random Image in the **Image Gallery**, and insert the Portal's URL in the Random Image URL area.

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