

Attaching a Member to a Qualification

Last Modified on 06/02/2016 2:05 am EDT

Quick Steps: Go to Members > Member Qualifications

Attaching a Member to a Qualification

1. Within the Management Console, select **Members** from the top menu, then click **Member Qualifications** from the left hand menu
 2. Click **Members** on the qualification you wish to attach a member to and click **Attach Members**
 3. Locate the member you wish to add and click **Attach Member** on the right hand side
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