

Step 9: Linking to the MemberDesq Portal

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Quick Steps: Members > MemberDesq > MemberDesq Icon > Copy URL > Hyperlink this to your Club website

1. Within the Management Console, select **Members** from the top menu, then click **MemberDesq** from the left hand menu
2. Click on the **MemberDesq** icon. Your MemberDesq portal will open in a new window.
3. Copy the entire URL in the address bar at the top of the page,

eg:

<https://memberdesq.sportstg.com/index.cfm?fuseaction=main&OrgID=XXXX>

Administrators can distribute this link directly to their members via email and/or hyperlink this link on their website (recommended)

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